

Disclosure and Release Form Employee Driving Record Information

Copy of Driver's License in the space

1. In connection with my employment, I hereby give permission to Sunstates Security, LLC (hereinafter referred to as "Employer") to obtain my state driving record (also known as my motor vehicle record or MVR).
2. I acknowledge and understand that my driving record is a consumer report that contains public record information.
3. I authorize, without reservation, any party or agency contacted by Employer, to furnish the above-referenced information.
4. I understand that I have the right to request a copy of my driving record and to know the source or sources of my driving record, for a two year period preceding my request.
5. This authorization shall remain on file by Employer for the duration of my employment and will serve as ongoing authorization for Employer to procure my state driving record at any time during my employment period.
6. I understand that Employer may take adverse action affecting my employment, based on information in my driving record. If such adverse action is taken, I acknowledge that my rights are as follows:
 - Employer must notify me in writing of any such adverse action.
 - I have the right to receive a copy of my driving record upon which the adverse action was based.
 - I have the right to receive a summary of my rights under the Fair Credit Reporting Act. I have the right to know the name, address and phone number of the consumer reporting agency that provided my driving record to my Employer.
 - I have the right to obtain a free copy of my driving record from the agency that provided it, if such request is made within 60 days from the date that Employer took adverse action.
 - I have the right to dispute the accuracy or completeness of my driving record with the consumer reporting agency that provided it and request that errors be corrected.

Employee's name (Print)	Employee's Signature	Date
State of Issuance	Driver's License Number	Date of Birth
Branch	Requestor Signature	Date of Request